

Meeting Date: September 28, 2023

Meeting Location: Virtual over Microsoft Teams

Members present	Josie Mendoza, Angela Schiavone, Elizabeth Mendoza, Melissa Aguilar, Meghan Molden.
Members absent	Crystal Mendoza, Feven Afewerki
Constituency group represented	Parents, Certified Staff, Classified Staff

**I.** Called to order at 4:06 by Ms. Schiavone

**II.** Approval of Minutes for September 14<sup>th</sup>, 2023

<b>DISCUSSION NOTES</b>	None
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	
Angela Schiavone moved to approve the minutes from previous meeting as presented. Elizabeth Mendoza Seconded this motion. All in favor, no opposition, no abstention. Motion passes to approve meeting minutes from previous meeting as presented.	

**III.** Call to the audience

<b>DISCUSSION NOTES</b>	None
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	

**IV.** Reports

<b>REPORTS TO REVIEW</b>	Principal's report
<b>DISCUSSION</b>	Angela Schiavone states that spirit week will be held in October and that Kellond ended the quarter on a high note. An October calendar of events was sent home to all families.
<b>CONCLUSIONS</b>	No questions or discussion from council members.
<b>ACTION ITEMS</b>	

**V.** Action Items  
a. Request for funds

<b>DISCUSSION NOTES</b>	<ul style="list-style-type: none"> <li>Continuing discussion about campus improvements during make a difference day, Angela Schiavone would like to have painting done in the bathrooms, trim, front of school, and possibly the baseboards. The supplies needed would be paint, tape, and other materials for making campus improvements. She requests an open PO of up to \$2000 at Home Depot.</li> <li>Continuing discussion about a new laminator, the current laminator is ruining some items the teachers have spent time and money on them and it is very sad disappointing to them. Angela Schiavone would like to purchase a new laminator and laminating film for the school. Josie Mendoza states that Kellond receives a 10% discount on a laminator and 20% discount on laminating film and should be able to get both for less than \$2000.00.</li> <li>Continuing discussion of drinking stations, Angela Schiavone would like to replace the 2 terrible water fountains with bottle fill stations. Elizabeth Mendoza agreed and states her children also have commented on the terrible drinking fountains we have currently. Josie Mendoza provided a quote from Benjamin Supply of \$3717.06 and would be able to put a work order into facilities for installation.</li> </ul>
<b>CONCLUSION</b>	
<ul style="list-style-type: none"> <li>Angela Schiavone made a motion to approve an open PO of up to \$2000.00 at Home Depot, Elizabeth Mendoza seconded the motion. All in favor, no opposition, no abstention. Motion passes to approve an open PO of up to \$2000.00 at Home Depot.</li> <li>Angela Schiavone made a motion to approve a purchase of new laminator and laminating film of up to \$2000.00. Elizabeth Mendoza seconded the motion. All in favor, no opposition, no abstention. Motion passes to approve the purchase of laminator and laminating film of up to \$2000.00.</li> <li>Angela Schiavone made a motion to approve the purchase of 2 drinking stations for \$3717.06. Elizabeth Mendoza seconded. All in favor, no opposition, no abstention. Motion passes to purchase 2 drinking stations for \$3717.06.</li> </ul>	

**VI.** Discussion/information items

<b>ITEM TITLE</b>	Minute Taking
<b>DISCUSSION NOTES</b>	Josie Mendoza inquired about minute entries and who would handle that task.
<b>RESOLUTION</b>	It was agreed upon by the council members that Josie Mendoza would do minute entries moving forward.
<b>DISCUSSION NOTES</b>	
<b>RESOLUTION</b>	

**VII.** Submission of items for next agenda.

Elizabeth Mendoza mentioned that Tax credit monies were being looked at by Ms. Meneguín to provide audio/visual improvements for the stage area however Ms. Schiavone utilized Esser monies in the 2022-2023 school year for the audio/ visual improvements. Ms. Schiavone would like to have some monies in the tax credit budget on reserve and welcomes ideas for use of tax credit monies to put on the agenda.

**VIII.** The meeting was adjourned at 4:26 by Angela Schiavone