

Kellond Elementary School Council

Minutes (23-24)

Meeting Date September 14, 2023 Meeting Location: Virtual over Zoom

Members present	Angela Schiavone, Elizabeth Mendoza, Josie Mendoza, Meghan Molden, Melissa Aguilar
Members absent	Crystal Mendoza, Feven Afewerki
Constituency group represented	Parents, Certified Staff, Classified Staff

I. Meeting called to order at 4:05pm by Angela Schiavone

II. Approval of Minutes for previous meeting.

DISCUSSION NOTES	none
CONCLUSIONS	
ACTION ITEMS	
Angela Schiavone moved to approve minutes from previous meeting as presented, Elizabeth Mendoza seconded this motion. All in favor, no opposition, no abstention. Motion passes to approve meeting minutes from previous meeting as presented.	

III. Call to the audience

DISCUSSION NOTES	Maricela Meza introduced herself. She is attending tonight's meeting to introduce herself and her team as a resource for site council members to answer questions about procedures and spending or use of undesignated tax credit funds.
CONCLUSIONS	none
ACTION ITEMS	
- none	

IV. Reports

REPORTS TO REVIEW	Principal's report
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DISCUSSION	<p>Presented by Angela Schiavone</p> <ul style="list-style-type: none"> • Academics - ELA and Math diagnostics are finished now. This has helped to identify student needs. With this info, enrichment groups are being created. It's a goal for all staff members to know all students by name and strengths and goals. • Communication – She has been sending home a paper calendar monthly with students. Families are receiving 2 emails per month with school updated from the principal. Teachers should be sending monthly emails or newsletters. Conferences are coming up next week. • Family engagement – Peter Piper Night took place this month. Not as much money was raised as hoped, but there was good attendance and engagement. Bahama Bucks fundraiser as last night. Ms. Schiavone is planning. A Zumba Paper Party on 10/7 where families can do a free Zumba class with paper reams as price of admission. Ms. Schiavone is working with PTO to try and get more parents engaged. Ideas include creating a punch card for parent volunteers or participation with pizza as a reward. • Make a Difference Day – planned for 11/11. Ms. Schiavone is planning to paint door trims and beautify the bathrooms in hopes of reducing vandalism in them. • Holiday Bake Off is an idea for family community engagement and possibly fundraising. It is tentatively scheduled for the first Friday in December.
CONCLUSIONS	No questions or discussion from council members
ACTION ITEMS	
None	

V. Action Items

a. Election of Site Council facilitator

DISCUSSION NOTES	<ul style="list-style-type: none"> • Josie Mendoza completed the site council facilitator training with the district in hopes of being elected as facilitator. • She nominates herself as facilitator of Kellond Site Council.
CONCLUSIONS	none
ACTION ITEMS	

Angela Schiavone moved to approve Josie Mendoza as facilitator, Elizabeth Mendoza seconded this motion. All in favor, no opposition, no abstention. Motion passes to approve Josie Mendoza as site council facilitator.

b. Request for funds

DISCUSSION NOTES	<ul style="list-style-type: none"> • Angela Schiavone states that campus improvements are needed and she would like them done during Make a Difference Day, but supplies are needed. She requests an open PO up to \$2,000 at Home Depot and possibly vinyl for make signs with the Cricket machine. • Ms. Schiavone also requests that tax credit monies be used to purchase a new laminator for the school office, as the current one is largely dysfunctional. • Ms. Schiavone would like the drinking fountains replaced in the 5th grade hallway and cafeteria with water bottle filling stations. She is unsure of the cost, but requests up to \$8,000 for the purchase. • Ms. Schiavone would also like to use tax credit money to purchase a portion of the planned new playground equipment in conjunction with PTO. • Maricela Meza states that these items cannot be voted on today since there are not specific dollar amounts and specific action items listed on the agenda. • Council discussed and agreed to have another meeting soon to address these action items with proper meeting notice needed per meeting rules.
CONCLUSIONS	Site council meeting will be held in two weeks to vote on action items.
ACTION ITEMS	
none	

VI. Discussion/information items

a. none

VII. Submission of items for next agenda.

- Elizabeth Mendoza asked for clarifications about where agendas will be posted this year. Angela Schiavone and Josie Mendoza state that the agenda for this meeting was posted on the front door of the school and on the school website. Angela Schiavone states that she will also include

agendas in the Facebook event notice so that parents or staff can come to the call to the audience if they want to comment on agenda items.

- Angela Schiavone states that previous meeting minutes will be posted on the school website.

VIII. Motion to adjourn the meeting

- Angela Schiavone moved to adjourn the meeting. Josie Mendoza seconded the motion. No abstention, no opposition, all in favor. The meeting was adjourned at 4:31pm.

Next meeting: September 28, 2023 at 4:00pm via Zoom